

23 July 1974

MEMORANDUM FOR: Members of the Women's Advisory Panel
SUBJECT : Minutes for the July 1974 Meeting of the WAP

1. The Women's Advisory Panel held its July meeting at Headquarters, Rm 2E23 on July 9. This was the first meeting for our two newest members, [REDACTED] It was announced that [REDACTED] also a WAP member, is the first woman lawyer on the General Counsel.

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2. [REDACTED] pointed out that the Panel is short three members - one clerical from DDM&S and one clerical and one professional from DDO. Both directorates are to be notified of the vacancies and will be furnished names of women in their directorates who have expressed a desire to be on the panel.

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3. [REDACTED] presented a brief summary of responses to the June 4 Employee Bulletin questionnaire. A total of 173 responses were received. Of those received, 88% expressed an interest in attending an "open" session in the HQ auditorium, 43% indicated a willingness to participate as a member of the WAP, and 52% submitted specific questions or subjects for WAP discussion or study. Samples of the questions submitted were read -- the greatest number of which requested data which probably are already available to the Panel. It was suggested that the questions be categorized and logically arranged.

4. The Panel concluded that an "open" session was in order and it was agreed that it would be held in September. The subjects indicated on the questionnaires would form the basis for the forum. Ms.

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[] suggested a dry run to work out a format. It was agreed that a dry run was mandatory.

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5. The subject of upward mobility was introduced and it was pointed out by [] that there was a pressing need for definition here. A show case program has been solicited from the components, but as yet none has been forthcoming. The DDI is finishing up such a program which, it is hoped, will ~~from~~ be the basis or point of departure for Agency planning in this field.

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6. A report on the Status of Women in Agency Training Programs prepared by [] was presented to the Panel for discussion. The Panel approved the report and agreed that the information should be made available to the directorates. In the future, a semiannual report on this subject should be made to the directorates, With the Panel monitoring progress or lack of progress.

7. It was suggested that notices of special courses, meetings or seminars on subjects of particular interest to women be posted on bulletin boards in the HQ and other Agency buildings. All agreed that this would be useful.

WOMEN'S ADVISORY PANEL

July Meeting

List of Attendees

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Chairperson:

Members :



DCI/IG

DCI/Ex Asst

DDI/OER

DDI/OSR

DDI/FBIS

DDM&S/OMS

DDM&S/OP

DDO/WH

DDS&T/ODE

DDS&T/OWI

DDS&T/OTS

EEO Director: Tom Holmes